



ENTRENOUS (ENYES) BOARD MEETING AGENDA
 Aug. 26, 2022

By delivering programs, resources and services, we foster resilient and self-sustaining young people.

Our purpose is to offer an integrated, human development approach to high-quality workforce and leadership development programs, education, resources, and services. Through the creation of an inclusive, equitable, and nurturing environment, we provide culturally relevant and rigorous instruction. The goal is to improve financial sustainability for youth and families in economically-distressed communities.

Content	Lead	Discussion/Decision	Actions
I. Welcome and Community Building	Stefanie		The meeting was called to order at 3:10 PM by Stefanie Holzman, Board Chair. Stefanie welcomed those in attendance, Isabel Galvez Lara, Meegan Johnson, Anthony Normore, Alberto Uribe, Sara Silva, Kim Hughes, and Sayaka Ponce. Stefanie led a Community Builder where everyone shared something exciting that happened to them between the EntreNous meeting in June and today.
II. Consent Agenda	Stefanie	<ul style="list-style-type: none"> • Approval of Minutes from June 7, 2022 • Approval of Director’s Report • Approval of the Treasurer’s Report 	<p>Anthony Normore moved to approve the Minutes from the Board Meeting on 06/06/2022 as submitted. It was seconded by Sayaka Ponce, and the Motion was unanimously passed.</p> <p>The Board asked a few clarifying questions about the Directors’ Report. Meegan Johnson moved to accept the report, Alberto Uribe seconded, and the Motion was unanimously passed.</p> <p>Meegan Johnson, our new Treasurer, gave us an introduction to Lewis Sharpstone and Co., the CPA firm that will take the lead on our audit. She further explained that she and Sara Silva had interviewed several CPA Audit firms, and felt this one was the right one for us because 1) the have worked with non-profits before, and</p>

			<p>2) they were willing to teach us the process. She remarked that this audit is data laborious, especially in the first year.</p> <p>The audit will take six months – 3 months for us to gather the data (over 122 items x 2 years) and that the burden will fall on Sara.</p> <p>The official deadline to submit the audit to the Federal Government is March 30, 2033, nine months from the close of the fiscal year. Our internal deadline is Dec. 31, 2022. Sharpstone is asking for data by Oct. 1 in order to meet our internal deadline.</p> <p>Page 26 of the proposal for the audit services by Sharpstone indicates that we had approximately \$2 million as income last year. Top funders report from the last page of the document come from grants. From individual donors, we only received approximately \$28,00, only 1.5% of our income. We need to increase this especially since most of this income comes from the Board members. We really need to diversify our revenue stream.</p> <p>Eventually, we might need someone like a bookkeeper to facilitate this job. (We don't have funding for this position, and we really can't afford an accountant). Alberto has some information that he will to help find someone.</p> <p>Albert moved to approve the Treasurer's report. Tony seconded and the motion passed unanimously.</p>
<p>III. Update on Heavy Lifts</p>	<p>All</p>	<ul style="list-style-type: none"> • Each group will update their work. 	<p>For Donor Committee, see V. Preparing to Increase Donor Participants</p> <p>From Social Enterprise committee, Isabel and Sayaka were meeting once a month with Deztiny before summer. Deztiny is a Vista who is working with Annenberg to do SWOT analysis and environmental scans to lay the foundation for a social enterprise. She has checked the</p>

			<p>competition with an eye as to what we could and should do. She has also done some research to get a good foundation about social enterprises. Currently, the goal is to have a complete plan by Summer 2023. Deztiny is also looking for a funding source for this social enterprise, and even perhaps funds to hire someone to lead it. It may be that Deztiny has not been utilizing Sayaka and Isabel as resources.</p> <p>From Political Committee: Sara reported that there are changes in some of the political offices we have relationships with and suggested that Sayaka reach out to the current staff before the changes occur. It was also suggested that we need to determine how to better utilize our political contacts and identify what we need them for.</p>
IV. “Dennis Quaid” Project	Stefanie, Kim, Sara	<ul style="list-style-type: none"> • Update on the project • Review of each member’s donation 	<p>Filming was completed on June 9, 2022 for this project. The producer and videographer were at CYB all day interviewing people. Currently, they are working on post-production. We are supposed to see a draft in Sept. We have paid the first two installments of the fee, with the last one to be paid when the film is finished. We do have the right to edit it. Currently, 3 of the 7 Board members have met their fiscal responsibilities for this project with the deadline the end of September.</p>
V. Preparing to Increase Donor Participants	All	<ul style="list-style-type: none"> • Ideas about our alumni • Ideas and process about past donors 	<p>Stefanie reported that she, Meegan, and Jessica met to discuss the follow-up to the May Open House. In doing more research, we have discovered that we are not yet ready for a corporate event. It was decided that we should bring back members who have graduated from CYB to an Open House/Reunion type event as they haven’t seen the updated building. We would then ask them for a monthly donation to give back. Sara and Kim need to review this idea.</p> <p>In addition, Stefanie and Megan attended a webinar about lapsed donors. They learned about a process that we could use to pull some of these donors back in. They will be working on this process in the near future.</p>

<p>VI. Sara and Kim's stuff</p>		<ul style="list-style-type: none"> • Human Resources 	<p>Sara and Kim have developed a new organization chart with a manager for all the new grants we have accepted, freeing up some of their time.</p> <p>Sara and Kim have interviewed and hired about half the needed staff to fill open positions.</p> <p>The new staff has participated in several team building activities and are developing a culture of a strong, cohesive team excited about the work.</p> <p>In addition, Sara and Kim reported that Chef Mario Morales has begun to attend CTE credential classes paid for by ENYE. Sayaka suggested that we create a contract for him to sign identifying the terms of how many years he will be required to serve at CYB as repayment.</p>
<p>VII. Closing and Next Meeting date</p>	<p>All</p>	<p>Discussion/Decision</p>	<p>Sayaka moved and Alberto seconded the motion to close the meeting at 4:43pm. The motion passed unanimously. The next proposed date for a meeting is Oct. 21, 2022 from 3 -5 pm via Zoom.</p>

To be sent out to Board Members: Minutes from last meeting, 2) Agenda, 3) Directors' Report, 4) Treasurer's Report