

BOARD MEETING MINUTES

Friday, May 9, 2014

Revised August 22, 2014

I. Welcome

The meeting was called to order by Tony Normore, Chairman of the Board at 5:10 pm. The meeting was held at Tony Normore's house. The following Board members in attendance: Tony Normore, Sara Silva, Kim Hughes, Toni Issa Lahera, Cliff Seymour, and Stefanie Holzman.

II. Review and Approval of Minutes

The minutes from the January 31, 2014 meeting were reviewed by the Board members. They were accepted with the following revisions:

In Section V C second paragraph:

1. Change the word "kids" to young people"
2. Change the words "The Founders" to "One Founder"
3. Make a new paragraph beginning with the words, "Now the meetings which...."
4. Add the words "for Spring professional development" after the words "'Compton YouthBuild" at the end of the paragraph. .

III. Recommendation for New Board ~~Minutes~~-Member

The Board held a discussion about adding new members to the Board for Compton YouthBuild. A move was made to add Roberta Benjamin as a new member. Stefanie made the motion. Toni seconded the motion. The motion passed unanimously.

IV. Director's Report

A. Highlights from the Calendar of Events –

- a. A Calendar of Events for the entire year was shared with the Board. Highlights included:
 - i. The development of a partnership with the Compton Mayor, Aja Brown. She has come to the site and wants Compton YouthBuild students to spearhead the development of a city-wide Youth Policy Council.
 - ii. The new Social Studies teacher has started a civic engagement class. Therefore, there are more opportunities for student advocacy for self and for the community. For example, students wanted to talk to the Mayor, but she didn't respond to their requests for a meeting. So the students

walked to her office to speak with her. She agreed to a meeting.

This new class is going to be offered every semester to help students develop leadership in Compton YouthBuild students as part of the YouthBuild program.

- iii. Another highlight in during the year also focused on building leadership in the students. Students participated in a Leadership Workshop in January with John Bell, one of the founders of YouthBuild. He spoke about leadership from the YouthBuild perspective. Following this, 24 students participated in a weekend retreat to continue the training and to learn more about collaboration, conflict, etc. Students really bonded together and learned how to support each other – unlike what happens at home in their “hoods” where students are separated. One comment from a students included, “I didn’t know there were other people like me.”

The goal is to have a weekend retreat twice a year.

- iv. As a result of the retreat, some students went to Sacramento for the Government Education Days, a lobby-type day, to advocate for additional funding for YouthBuild programs.
- v. Kim and Sara met with the Head of Culinary Arts from LBCC in order to establish a partnership with Compton YouthBuild. This would be just one more track for students to move through. There is already a track for “the trades” including labor, masonry, welding, mechanics, plumbing, electrician, etc. (This track needs a better title. When labeled as construction, the students think of building houses, but this track is much more than that).

B. Director’s Retreat

- a. Kim and Sara needed a retreat to spend some time to focus on the bigger picture for growth and sustainability for EntreNous/Compton YouthBuild. They went to San Diego for a weekend to provide themselves some think-time and to focus on developing additional resources and formalizing new partnerships, systems and

structures, culture, and priorities for their work. They want to consciously deal with growth and know they need to spend more focused time to do this.

However, one priority is a 15 passenger van. They are thinking about contacting the DWP and other institutions who have van fleets to see if they might donate one of the vans to them. This will help with making access to activities much easier and will eliminate many mobility issues.

V. Old Business

A. 501 (c) (3)

- a. The 501(c) (3) was approved on 2/14/14 and is retroactive beginning 5/25/12 when EntreNous was incorporated. There has been a glitch at the IRS and EntreNous has not been listed on the IRS database for 501(c) (3) so we can't apply for small grants. Hopefully this will be rectified in June.

B. Website/Social media

- a. The website www.ComptonYouthBuild.org is finally up and live. However, Sara is not satisfied with it. Stefanie suggested contacting Lupita Garcia from her office to ask if she would be interested in revising the website as well as maintaining it. Stefanie will follow through on this and report back to the Board.
- b. Guild Star is a data base that provides a level of credibility and authentication of the 501(c) (3) state of an organization. We need to update this with our new status. Cliff will look into doing this.
- c. Facebook is working very well as a means to disseminate information to the students at Compton YouthBuild. Students do not tend to email and their phones are off during school time. However, important information about upcoming events, quotes, positive messages, etc. are uploaded to Facebook. Students respond with comments and questions and Sara and Kim are able to monitor the website. They would like to get the parents to also monitor the Compton YouthBuild Facebook page.
- d. Lease Renewal – There continues to be a discussion between the land lords and Sara and Kim about the lease for the next year. Still uncertain about the outcome, but everyone is thinking positive.

C. Fundraising

- a. Sara has been working on the marketing information and will have it complete by next week. This will include a 1 page fact sheet about Compton YouthBuild, information about YouthBuild Charter Schools, and YouthBuild USA. In addition, there will be a brochure with information. Sara will send a digital version when completed to all Board members so when contacting people during the fund raising campaign people will have this vital information. In addition, the information will be posted on the website. Board members will also receive Compton YouthBuild business cards.

VI. New Business

A. Building Better Communities program

- a. Building Better Communities program is an Obama initiative for fighting hunger in the U.S. It is a summer program/after school program for students ages 5 – 18. Food from Costco is delivered to the participating organizations once a week, e.g., cold cuts, burgers, hot dogs, utensils, fruit, etc. The responsibility of the participating organizations is to feed students three times a day. The program provides the food, but Compton YouthBuild would have to provide the personnel to handle the program including storing, handling and cooking the food. However, Compton YouthBuild is a part of the National Lunch program. Students receive free breakfast and lunch each school day. The question is whether to participate in the Building Better Communities program. There was a discussion about this and it was decided that at this time, as long as Compton YouthBuild students are receiving at least 2 meals per day, that this is not a priority and should be reviewed again next year.

B. Carson YouthBuild Merger with Compton YouthBuild

- a. On Jan. 31, 2014, the students and staff from the Carson YouthBuild program were merged with the Compton YouthBuild program. This upset the climate and culture at Compton YouthBuild. The transition was very difficult. It has taken approximately 5 months to return to the expectations that were in place prior to the merger. In addition, HR issues with the adults have resulted.

C. YouthBuild USA Coach

- a. At the National Directors Association meeting, Kim and Sara met with a person from YouthBuild USA who was interested in being an unofficial coach/mentor for Compton YouthBuild. As our program doesn't qualify for a coach, this help is very welcome. This person contacts Sara and Kim several times per month.

D. New Skills at Work Initiative Grant

- a. This was a grant that Sara and Kim applied for, but did not receive. The feedback stated that there weren't enough details to warrant the grant. However, they have been invited to a reception by the funders in order to speak with them about other resources. Sara and Kim will go this next week and report back to the Board.

E. Grant writer

- a. Sara and Kim gave a grant writer a copy of the non-funded grant as well as a copy of a grant that was funded so she can help them write successful grants. There was a discussion about whether to hire a grant writer. Stefanie moved to hire a grant writer from now until December 2014 for \$3,000. Tony seconded the motion. It was unanimously approved.

F. YCSC Partnership Update

- a. Sara and Kim have been negotiating with YCSC for the budget for 2014-2015. The current budget was based on an ADA for 67 students, but later revised to 60. The end of year accounting is a \$40,000 deficit in the budget. However, it doesn't appear that YCSC is concerned about this amount.
- b. For next year, Kim and Sara feel they can comfortably have an ADA of 80 students since they have had between 70-85 participants since the Carson merger. (These students weren't added to the original ADA amount allocated to Compton YouthBuild). 80 students can be provided a strong program with a strong supportive culture. The increase in the budget may mean there is enough money for a fourth teacher, a small raise for Kim and Sara, and a counselor/register position.
- c. Reimbursement per students ADA has a new formula from the state and will be raised from \$6,100 to \$6,500 per student. It

appears this ADA formula will increase in the following year, also. The budget may go from \$450,000 to \$600,000 because Compton YouthBuild students fall into the category for additional funds from Gov. Brown.

- d. In addition, a MSW intern may be placed at the site three times per week for hands on counseling which is also a part of the Governor's grant.

G. Fundraising Campaign

- a. Last April at the special meeting, Stefanie spoke about fundraising based on what she learned from the LB Non Profit training. Everyone was giving an assignment to make an "ask" list as part of our fund raising campaign. Kim and Sara were asked create the marketing material (see above).
- b. In addition to revising the website, we'd like a "thermometer" to indicate how close we are getting to our \$20,000 goal. This money will be spent on a van, computers, additional adult positions, and other items yet to be identified.
- c. We will begin the campaign on June 1, 2014.
- d. There currently is a fundraising campaign for the end of year events. A raffle is being held for 4 Park Hopper tickets to Disneyland. Tickets are \$5.00 each. Currently, this campaign has raised \$300.

VII. Next Meeting

A. Next meeting

- a. The next meeting was proposed to be on August 22, 2014 at Tony Normore's house.
- b. The meeting was adjourned at 8:02 pm by Tony Normore.

Respected submitted,

Stefanie Holzman, Ed. D.
Secretary, Entre Nous