

EntreNous Youth Empowerment Services, Inc.  
BOARD of Director's Quarterly Meeting Minutes  
Friday, December 6, 2013

I. Welcome

The meeting was called to order by Tony Normore, Chairman of the Board at 5:05 pm. The meeting was held at Toni Normore's house. The following Board members in attendance: Tony Normore, Sara Silva, Kim Hughes, and Stefanie Holzman.

II. Review and Approval of Minutes

The minutes from the Aug. 23, 2013 meeting were reviewed by the Board members. Three small typographical errors were identified. Kim made a motion to accept the minutes as revised. Kim seconded the motion. The motion was passed unanimously by the Board.

III. Financial Review

As of June 30, 2013, the budget has been reconciled. (As the fiscal year is July 1 – June 30, this closes out the budgetary year of 2012-2013). The documentation has been given to the CPA in preparation for taxes. The total income was \$82,107. The net income was \$15,684. Much of the money has been reimbursed for the start-up costs of the new building which was over \$10,000 over budget. The charter school is optimistic that the school will recoup the cost in future years. Compton YouthBuild is budgeted for an ADA of 67 students; however, the September ADA was 41; October was 46. We need approximately 80 students to average the 67 students.

IV. Old Business

A. CPA

- a. 990- November – Federal taxes were due on Nov. 15, but filed for an extension. The taxes will be filed soon.
- b. Quarterly reviews – January - The first quarterly review was completed after six months. (The first review should have been done September, but because they weren't ready for a review, it wasn't completed).

B. Website/Social media

- a. The website is up and accessible. Sara and Kim have been receiving requests for more information about Compton YouthBuild

through the website portal. Some small tweaks still need to be completed.

- b. The Face Book page is also up and doing well. New information is uploaded as it comes in. Students can “like” the page and receive the information without “friending” the page. Information such as Scholarships are available on the page, hence students need to be able to access this.
- c. During the meeting, Tony created the Linked-In page for Compton YouthBuild.

C. Sustainability Plan and 501(c)3

- a. Neither Sara nor Kim has had the opportunity to work on the sustainability plan. They have been waiting for the 501(c)3 which is still stuck on someone’s desk at the IRS. However, they have contacted Janice Hahn to request assistance in moving the application along.

D. Year End Activities

- a. There will be an Education Palooza on Dec. 13, 2013 – a post-secondary education and trade fair for the students. In addition, there will be an email sent to a network of supporters with information as to how to donate to Compton YouthBuild through the YouthBuild USA website – youthbuild.org

E. 501(c)3 Fiscal Sponsor

- a. It was decided that Compton YouthBuild will not seek out a fiscal sponsor. Sara and Kim learned that money sent to YouthBuild USA can be identified for Compton YouthBuild. Also, grants can be processed through YouthBuild charter in California so the need for fiscal sponsorship is not necessary.

F. Compton Initiative October 19, 2013

- a. This initiative was very successful with approximately 150 volunteers coming to Compton YouthBuild to paint the building. 75% of the building was completed. (It would have been 100% except that we didn’t have any ladders high enough for the top of the building).

G. Los Angeles Region YouthBuild Collaborative/Director’s Retreat/YCSC Professional Development

- a. The LA Region Youth Build Collaborative is going very strong with lots of energy and action. Kim and Sara each have a role in this partnership. As the LA area is densely populated, our Collaborative is the largest YouthBuild group in the U.S. and internationally. With

the size and strength, the group may have more clout with YouthBuild USA.

- b. The second retreat for this group was on Nov. 17, 2013 with 17 voting members at the meeting. A lot was accomplished during this 10 hour day of work.

## V. New Business

### A. Workman's Comp

- a. Sara has been searching for an organization to provide Workman's Comp. She finally found the State Fund (a California program), but Compton YouthBuild cannot meet the conditions of contract. As per our accountant, workers who should have Workers Comp will receive a 1099 tax form. EntreNous will pay the 7 ½ % for the Social Security contribution. Sara will continue to look for an organization to cover personnel at Compton YouthBuild.

### B. Building for Sale

- a. The current site for Compton YouthBuild is up for sale. An unknown organization appears to be interested in the site. It was decided that we will begin to look for a possible new site for the school. This back up plan will be in place in case the new owners don't want a tenant, but also gives Compton YouthBuild some leverage in negotiating with the new owner.

### C. The Big Picture

- a. Sara and Kim are not spending any time on the Big Picture because the mechanics of the day-to-day are overwhelming. They have decided to spend some time each day after school to work on growing the organization.

### D. Open Forum

- a. Loans – Because the cost of the school, there was more money going out than coming in. Kim made a personal loan of \$16,000 to EntreNous. Currently, \$7,500 has been repaid. A reimbursement plan of \$500 per month will be established beginning in December 2013. If there are any extra funds left, these will be applied to the loan. (Part of the need for the loan was the slow process of reimbursement).
- b. During the Director's meeting, Sara was approached and asked about the Rising Star Award. She was asked why Compton YouthBuild was a rising star and what would you do with \$50,000. Sara wrote the application for the Rising Star award.

- c. Compton YouthBuild is supporting the Youth Justice Coalition which is a partner school. They are doing a 50 mile respect march. Some of the Compton YouthBuild students will attend the first part of the march. Others will attend the end rally.

VI. Next Steps

A. Board involvement

- a. Board members may assist with writing grants which will be processed through YouthBuild Charter School.

B. Next meeting

- a. The next meeting was proposed to be on February 21, 2014, but is negotiable as some of the Board Members may not be able to attend on this date.
- b. The meeting was adjourned at 7:20 pm by Tony Normore.

Respected submitted,

Stefanie Holzman, Ed. D.  
Secretary, Entre Nous