



ENTRENOUS (ENYES) BOARD MEETING
Friday, August 17, 2018
11:00am
133 The Promenade North, Long Beach

Meeting Agenda

1. Welcome
 - a. The meeting started at 11:30 at Tony Normore's place. In attendance were Tony Normore, Lorraine Griego, Stefanie Holzman, Cliff Seymour, and Alberto Uribe. Also in attendance were Sara Silva, Kim Hughes, Sayaka Ponce, Executive Director of Whittier YouthBuild.
2. Approval of Minutes (June 9, 2018)
 - a. Alberto made a motion to approve the minutes of the meeting from June 9, 2018. Lorraine seconded it. The minutes unanimously were approved.
3. Treasurer's Report
 - a. Sara explained about the budget. For the first 6 months, we have a small surplus.
 - b. We are getting an extra \$10,000 from the MyPath grant. One of the grantees didn't use the money so we received this extra money. The Charter School received a second year of the IT Pathways grant, but didn't have anyone to run it. So, we are subcontracted to YCS and we will run this grant. It's an additional \$50,000. (For a total of \$100,000. \$50,000 for our IT Pathways and \$50,000 for the YCS IT Pathways grant).
 - c. There are going to be some more incurred expenses. One is for the general liability insurance. (Perhaps an additional \$500 per year).
 - d. We are doing OK until the end of the year. If we get the DOL grant, we are good, but if we don't, we will have to lay off 4 people.
 - e. The Construction Trainer's pay ran out in February. However, from Sept through Dec, his salary will be paid for by YCSC. He's going to run a cohort for Compton YB and Whittier YB. (The Construction Trainer's pay from Feb. – June was covered by other funds in the CYB budget).
 - f. Sara is going to open another bank account for Whittier YB.
4. Directors' Report – Updates CYB
 - Maintaining Staff
 - i. Having challenges for staffing for IT Pathway grant, but we may have a candidate.

- ADA Target of 100
 - i. First 8 days ADA was 59 with a target of 72. Expectation is that we will be at 100. (The drop is because we are not picking up 16 and 17 year olds).
 - 1. The 16 and 17 year olds go to other charter schools, etc. There are many places for them to go. But it's the older only have CYB and Adult School.
 - ii. We are open M – Th from 8 am to 8 pm.
 - 1. The staff has changed their schedules, too. They work 9 hours/day to make up the time.
 - iii. Message has changed from getting High School diploma to workforce.
 - iv. Currently in Mental Toughness. Good group
 - v. 3 programs: 1) regular program classroom based, and 2) independent studies, and 3) evening programs for people who are 25+ (for those who work) and those who enter in Term 2.
- Lease Renewal
 - i. The lease renewal was approved by the City Council for 5 years with two 5 year extensions.
 - ii. The rent is fixed for 5 years.
- Evening Program
 - i. Will go 4 – 8pm, Monday – Thursday. Kim covers that. Staff will cover also. Each resource person will work one of each day when the program gets bigger.
 - ii. The Program Assistants will also cover some of these dates.
- Satellite site – Whittier Expansion
 - i. See Director's report
- Developing Development Program (DDP)
 - i. We were approved for the Developing Development Program. YAY!!!
- DOL Grant
 - i. We are submitting the DOL grant. We have good grant writers who have caught all the changes to the grant. We hope to get this grant, but we don't have any control over whether we get this.
 - ii. We have asked for an extension because we got a late start with our housing project. That was approved.
- Pass-through Grant –
 - i. We can hire 2 VISTA personnel. We have hired them. They begin next week.
- CDBG Grant from Compton

- i. We wanted \$30,000, but Compton City wanted to give us only \$15,000. Sara and Kim are still considering whether to accept because the accountability is so much for such a small amount of money.
 - ii. We need to determine the political ramifications of turning down the money.
 - Kaiser Grant
 - i. We submitted a grant for \$25,000. They came and visited and asked us to resubmit for \$50,000. They want to give us the money. YAY!
 - Mark Riddley Thomas Grant
 - i. We haven't heard anything from them.
 - Political Scene
 - i. We want to do a state conference for YouthBuild in California with over 40 members. Sara and Kim are spearheading a conference to bring the power of the large group to bear on the state budget. Hopefully, we can get a line item from the state budget for additional monies.
 - ii. CYB has been asked to serve on the committee of the Raise the Wage event from Congresswoman Barga.
 - We are cleaning up the data base for our next campaign for money.
- 5. Director's Report – Whittier YB
 - a. Partnership
 - i. ADA 25 classroom based + 10 independent Study will give enough money to cover the rent AND have a bit of a cushion
 - ii. Lots of recruiting – social media, laundries, etc.
 - b. Located inside the Whittier YMCA. It's a new building. They have classroom and office space. The young people will ALSO have YMCA membership, so they can use the gym. This will be good for the homeless so they can shower. There is also childcare the young people can access.
 - c. Grants in Progress Status
 - i. More focused on the small community funding – local level. They are focused on funding within, then go to the larger opportunities with the help of Sara and Kim.
 - ii. There is an opportunity with a Vista person. The decision is whether to share a VISTA person with CYB or to have their own person. Sara recommends that Whittier YB have their own VISTA person. (Sayaka will be a teacher as well as the Executive Director). Initially, for CYB, the Charter School paid for a VISTA person. We hope that they will do the same for WYB.

- iii. There is a Whittier Social Service grant is an open grant which does not have to be approved by the City Council.
 - iv. YBUSA has a pass-through grant which W YB will apply for.
 - d. Political Scene
 - i. Working on conferences with YouthBuild which keeps students involved, but opens doors for possible funding.
 - ii. Working to establish political outreach
 - e. Misc.
 - i. MOU's to co-enroll for training and get paid (AJCC)
 - ii. Then roll into Rio Hondo for more training for workforce development
 - iii. Partnership with San Gabriel Valley LGBTQ will work on culture
 - iv. Focus on LGBTQ – theme is PRIDE – in both senses of the word – PRIDE as a student and PRIDE as an LGBTQ
- 6. Fundraising Committee
 - a. The committee hasn't met since the last meeting. We do need to meet before the next Board meeting. However, we might want to until after the first DDP meeting.
- 7. Progress on EntreNous and Compton YouthBuild Mission Revision
 - a. No work has been done on the revision of the mission statement. **Tony has agreed to work on this.**
 - b. We need to make the mission shorter.
 - c. Each of the missions need to be specific to each organization for EntreNous and Compton YouthBuild.
- 8. Paid Time Off Policy
 - a. Sara presented and explained the Paid Time Off Policy. Two amendments were suggested: 1) That the lead time be changed from 1 week to 2 weeks. 2) That a paragraph be added that if an employee calls in sick the day before or after a holiday, then the employee doesn't get paid for the holiday.
 - b. Cliff motioned that the Paid Time Off Policy be approved with the 2 amendments. Alberto seconded. The motion passed unanimously.
- 9. Misc.
 - a. We discussed the inconvenience of meeting in Long Beach because it's far for some members. It is more convenient to meet at Compton YouthBuild. We agreed that all meetings will be there (at CYB).
 - b. Neil Holmes was a Board Member. He sent in his resignation as a Board Member. Tony Normore, Board President, approved the resignation.
 - c. We need to have another "Speed Dating" to bring on more Board Members. There are others who have expressed interest in being on the Board. We will put this item on the agenda for our next meeting.

10.Other

- a. Lorraine (mostly) and Stefanie wrote a thank you note to past donors. We didn't ask for money, but we received \$500 just from the people we touched.
- b. We hired another staff member. She is working on critical paperwork that we haven't been able to get to. She works 1 day/week for 8 hours.
- c. We are working on the websites again. We need to have links to EntreNous, Compton YouthBuild, and Whittier YouthBuild.
- d. Tony asked for additional information about Consent Agenda. We may not be experienced enough or have enough to discuss that we may need a Consent Agenda.
- e.

11.Next meeting

The next meeting will be held on Oct. 20, 2018 from 10 am at Compton YouthBuild.

The meeting was adjourned at 2:00 pm by Tony.

Respectfully Submitted,
Stefanie Holzman
Secretary